

FEES & CHARGES

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In January 2005 the Council delegated authority to the Executive Director of the appropriate service to vary charges, having regard to market conditions and the Council's policy framework. This being the case the charges shown in this booklet may change during the year. You may wish to check with the service provider before using the service.

The Council publishes its latest fees and charges on the Council website:

www.west-norfolk.gov.uk

Fees and Charges (inclusive of VAT where applicable) effective from 1st April 2018.

Arts and Entertainment

	CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
GUILDHALL- 01553 765565		
Posting Tickets	1.00	1.00
Hirings		
Access from 14:00 hrs – clearance by 24:00 hrs		
Commercial		
Monday - Thursday	737.00	749.50
Friday - Sunday	848.00	862.40
Earlier access / rehearsal (per hour)	73.00	74.25
Base hire charge plus 10% of gross box office takings		
Local Arts Organisations		
Monday - Thursday	450.00	457.65
Friday - Sunday	488.00	496.30
Get in / rehearsal rate / excess hours (per hour)	57.00	58.00
Base rate plus 5% of gross box office takings		
The above hire charges include Box Office facilities, Front of House Staff and 2 technicians and all available in house equipment.		
For hire charges relating to events and exhibition spaces please call (01553) 779095		

Tourism

	CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
STORIES OF LYNN - 01553 774297		
Admissions		
Adults	3.95	3.95
Juniors	1.95	1.95
Concessions	2.95	2.95
Family (2 adults and 2 children)	9.85	9.85
Adult Group	3.55	3.55
Concession Group	2.65	2.65
Child Group	1.75	1.75
Sunday Joint Adult	5.95	5.95
Sunday Joint Concession	3.95	3.95
Sunday Joint Child	2.95	2.95
Adult with Norfolk Museum Pass	3.20	3.20
Child with Norfolk Museum Pass	1.60	1.60
Adult with Friend of KL Museum Pass	3.55	3.55
Child with Friend of KL Museum Pass	1.75	1.75
South Gate/Red Mount Chapel combined ticket - Adult	FREE	FREE
South Gate/Red Mount Chapel combined ticket - Accompanied children	FREE	FREE

Hall and Room Hire

TOWN HALL, KING'S LYNN - 01553 775839

Stone Hall/Assembly Room Suite

Charge per hour

Monday - Thursday

Friday

Saturday & Sunday

Wedding - Ceremony only - Weekday

Wedding - Ceremony only - Friday

Wedding - Ceremony - Weekend

Wedding - Ceremony & Reception - Monday to Thursday

Wedding - Ceremony & Reception - Friday

Wedding - Ceremony & Reception - Saturday and Sunday

Card Room (Meetings, Whist Drives etc.)

Charge per Hour - Monday to Friday

Charge per Hour - Saturday and Sunday

Meeting Rooms - Charge per hour - Monday to Friday

Meeting Rooms - Charge per hour - Saturday and Sunday

Set-up time per hour - subject to availability on same day as booking

If needed the day before booking the usual daily rate applies - with minimum 4 hours charge

Use of Kitchen (per booking)

Corkage charge per bottle

Hire of Public Address System

Additional charge after midnight

50% surcharge for bank holiday bookings

COUNCIL OFFICE, CHAPEL ST, KING'S LYNN - 01553 616200

Meeting Rooms

Charge per Hour

Price varies dependant on the room hired

CHARGE
2019/20

£

PROPOSED
CHARGE
2020/21

£

73.00
85.00
107.00

75.00
87.00
109.00

452.00
508.00
621.00

460.00
517.00
632.00

960.00
1,186.00
1,525.00

977.00
1,207.00
1,551.00

73.00
107.00

75.00
109.00

45.00
79.00

46.00
81.00

45.00

46.00

62.00

64.00

3.60

4.00

Price dependant on requirements

Price dependant on requirements

203.00

207.00

35.00 to 40.00

36.00 to 41.00

Community Centres

SOUTH LYNN COMMUNITY CENTRE - 01553 763620

Main Hall

Off Peak per hour

Peak per hour

Community Rooms per hour

Children's party - 3 hour package

FAIRSTEAD COMMUNITY CENTRE - 01553 771477

Main Hall

Off Peak per hour

Peak per hour

Children's party - 3 hour package

CHARGE
2019/20

£

PROPOSED
CHARGE
2020/21

£

20.40
27.10

20.75
27.60

17.60

17.90

65.50

66.60

20.40
27.10

20.75
27.60

65.50

66.60

			CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
Grass Sports Pitches	Downham Market	01366 386868		
	Hunstanton	01485 534227		
	Kings Lynn	01553 818001		
General Lettings Per Match with changing facilities			58.65	59.65
Junior Pitch per match			16.00	16.25
Leagues per match			39.40	40.00
SEASONAL AMENITIES - HUNSTANTON				
Bowling Green				
Per Session - 2 hours approx.			5.80	5.90
Crazy Golf				
Adults - per round			3.15	3.20
Juniors - per round			2.65	2.70
Tennis - Grass Courts Per Person Per Session (2 hours)				
Adults			5.10	5.20
Juniors			2.85	2.90
Doubles			3.70	3.75
Pitch and Putt				
Adults - per game			4.70	4.80
Juniors - per game			3.70	3.80
Footgolf				
Adults - per game		NEW	4.70	4.80
Juniors - per game		NEW	3.70	3.80
Putting Green				
Adults - per round			3.60	3.70
Juniors - per round			3.00	3.10
Recreation Ground				
Caravan Rallies – per van per day			7.15	7.30
Tennis Tournament			2,560.00	2,600.00
Chalets				
Daily Hire			20.50	20.85
Weekly Hire			93.20	94.70
Seasonal Hire			655.40	666.55
Resort Services - Permit for Launch of Personal Watercraft/Power Boats				
Non Member - Per Annum (in advance, conditions apply)			24.60	25.00
Member * - Per Annum (in advance, conditions apply)			6.75	6.85
Day Permit (Training certification and insurance must be shown)			12.00	12.20
* Member of Heacham Boat Owners or Hunstanton Ski Club Only				
Seafront Kiosk Trader - 1st March to 31st October - Max three per kiosk			42.00	42.00
Triangle Traders - 1st March to 31st October - Max three per kiosk			42.00	42.00

		CHARGE 2019/20	PROPOSED CHARGE 2020/21
		£	£
Commercial Waste			
Hire Charge & Waste Transfer Note (Annual Fee)			
	1100 litre	113.55	113.55
	770 litre	102.55	102.55
	660 litre	100.45	100.45
	360 litre	73.10	73.10
	240 litre	50.20	50.20
Fee per Emptying			
	1100 litre	19.10	19.50
	770 litre	15.80	16.15
	660 litre	14.55	14.90
	360 litre	11.30	11.60
	240 litre	9.55	9.80
Schools Waste			
Hire Charge & Waste Transfer Note (Annual Fee)			
	1100 litre	113.55	113.55
	770 litre	102.55	102.55
	660 litre	100.45	100.45
	360 litre	73.10	73.10
	240 litre	50.20	50.20
Fee per Emptying			
	1100 litre	12.85	13.30
	770 litre	10.70	11.00
	660 litre	9.20	9.55
	360 litre	6.05	6.40
	240 litre	4.85	5.10
Domestic Property used as Self Catering Accommodation			
Hire Charge & Waste Transfer Note (Annual Fee)			
	1100 litre	113.55	113.55
	770 litre	102.55	102.55
	660 litre	100.45	100.45
	360 litre	73.10	73.10
	240 litre	50.20	50.20
Fee per Emptying			
	1100 litre	12.85	13.30
	770 litre	10.70	11.00
	660 litre	9.20	9.55
	360 litre	6.05	6.40
	240 litre	4.85	5.10

Waste Collection - 01553 616760

TRADE REFUSE CHARGES ARE QUOTED NET OF VAT

		PROPOSED CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
Commercial Recycling			
Waste Transfer Note (Annual Fee)			
	1100 litre	33.60	33.60
	660 litre	33.60	33.60
	360 litre	33.60	33.60
	240 litre	33.60	33.60
Fee per Emptying			
	1100 litre	10.75	11.20
	660 litre	7.85	8.20
	360 litre	6.10	6.40
	240 litre	5.35	5.60
Waste Transfer Note (Annual Fee)			
	1100 litre	33.65	33.65
	660 litre	33.65	33.65
	360 litre	33.65	33.65
	240 litre	33.65	33.65
Fee per Emptying			
	1100 litre	10.75	11.20
	660 litre	7.85	8.20
	360 litre	6.10	6.40
	240 litre	5.35	5.60
Additional Waste Transfer Note		33.65	33.65
Trade Waste Plastic Sacks			
Roll of 25 - (includes delivery charge)		68.35	68.35
Waste Transfer Note on first purchase of year		33.65	33.65
		21.85	21.85
		33.65	33.65
DOMESTIC REFUSE CHARGES INCLUDE VAT			
Bulk Waste Collections (01553 776676)			
First three items			
Per additional item thereafter			
Side Waste - Purchase of Tag		31.00	31.00
Replacement of Lost Wheelie Bin (01553 776676)		1.90	1.90
Delivered			
Contact telephone number for following services (01553 782060)		41.50	41.50
Garden Waste			
Fortnightly Brown Bin Collection			
		55.30	56.24
Collection Hazardous Household Waste			
Empty of Parish Litter Bin		FREE	FREE
Empty of Parish Dog Waste Bin (per emptying)		105.15	106.94
		200.00	200.00
		1.80	1.80

Markets/Hanging Baskets and Allotments - 01553 616200

MARKETS

King's Lynn (Tuesday and Friday)

Hunstanton (Wednesday)

Per metre frontage	Regular Traders	4.90	5.00
	Casual Traders	7.17	7.30

Annual agreement - 50% discount (January to March only)

Kings Lynn (Saturday)

Per metre frontage	Regular Traders	4.20	4.30
	Casual Traders	6.11	6.30

Annual agreement - 50% discount (January to March only)

Hunstanton (Sunday)

Per metre frontage	Regular Traders	9.10	9.30
	Casual Traders	13.62	13.90

Annual agreement - 50% discount (January to March only)

Market Parking

All markets - any vehicle for one market (per annum)	20.24	20.60
All markets - any vehicle for any market (per annum)	29.32	29.90

Discount Scheme

Trader must have held a licence for at least 12 months commencing 1st April in any year in order to qualify for the discount and pay their rent before due date each month.

HANGING BASKETS (supply, delivery and removal)

63.86	64.95
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ALLOTMENTS - Kings Lynn

Per square metre per annum	0.23	0.23
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Public Conveniences

Radar key for disabled toilets	4.10	4.20
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Careline - 01553 760671

CARELINE

Rented Units

Within District

	CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
Weekly charge	3.64	3.70
Weekly charge VAT Exemption	3.03	3.08
Connection Charge (single payment)	39.60	40.20
Connection Charge (single payment) VAT Exemption	33.00	33.50

Outside District

Weekly charge	3.64	3.72
Weekly charge VAT Exemption	3.03	3.08
Connection Charge (Single payment)	46.80	47.40
Connection Charge (Single payment) VAT Exemption	39.00	39.50

Purchased Units

Within District

Monitoring and Maintenance Charge	1.88	1.92
Monitoring and Maintenance Charge VAT Exemption	1.57	1.60
Connection Charge (single payment)	39.60	40.20
Connection Charge (single payment) VAT Exemption	33.00	33.50

Outside District

Monitoring and Maintenance Charge	1.88	1.92
Monitoring and Maintenance Charge VAT Exemption	1.57	1.60
Connection Charge (single payment)	46.80	47.40
Connection Charge (single payment) VAT Exemption	39.00	39.50

Housing Standards - 01553 616200

HMO Licence -New Application	<i>£50 refunded if everything in order initially</i>	685.00	685.00
HMO Licence -Renewal of existing Licence	<i>£50 refunded if everything in order initially</i>	596.00	596.00

CCTV - 01553 616200

Access to Data

	£	£
Access to Information DPA 98 C29 Section 35 (2) Request for CCTV Images Form	100.00	100.00

	CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
REGISTER OF ELECTORS		
Statutory Fees		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Overseas Electors Lists (Statutory Fee)		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Monthly Additions (Statutory Fee)		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Printed Form (Marked Copy)		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	2.00	2.00
Data Form (Marked copy)		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	1.00	1.00
GENERAL ADMINISTRATION		
Letter confirming that an individual is registered on the Electoral Register		
Administration Fee	10.00	10.00
Plus cost per sheet	0.10	0.10
Supply of Miscellaneous Information		
Administration Fee	10.00	10.00
Plus cost per sheet	0.10	0.10
Returns and Declarations as to Election Expenses (Statutory Fee)		
Price of a copy of any return, declaration or accompanying document (price for each side of each page)	0.20	0.20
Inspection of a Request for Election	0.10	0.10
SUPPLY OF MINUTES AND AGENDA		
Supply of Council Minutes (Per annum)		
	75.50	75.50
Supply of Development Control or Cabinet Agenda		
Per annum	107.50	107.50
Per agenda	9.60	9.60
Other Agendas	5.30	5.30
A4 Photocopies	0.10	0.10
General Administration		
Supply of miscellaneous information		
Cost per A4 sheet (photocopy)	0.10	0.10
Data Protection Act Fee		
	10.00	10.00

		CHARGE 2019/20	PROPOSED CHARGE 2020/21
		£	£
PLANNING ADMINISTRATIVE FEES			
Photocopies		0.10	0.10
A4 Copies		0.10	0.10
Copies of deposited plans A3		5.10	5.20
Copies of deposited plans A2	Black and white	7.25	7.40
	Colour	6.45	6.55
Copies of deposited plans A1	Black and white	8.90	9.05
	Colour	7.35	7.50
Copies of deposited plans A0	Black and white	9.95	10.10
	Colour		
Request for confirmation that development has been carried out in accordance with the terms of an Enforcement Notice or Legal Agreement.		40.55	41.30

LEGAL AND LOCAL LAND CHARGES

Con 29R (VAT to be added)	New Fee	39.70	40.40
CON 29O (each question) (VAT to be added)	New Fee	12.80	13.00
Parcel fee (each)	New Fee	11.85	12.05
Personal Search (unaided) - now under Environmental Information Regulations			
Assisted Personal Search		21.10	21.50
Additional own enquiries (each)		14.75	15.00
LLC1 (submitted by post/DX)		21.10	21.50
LLC1 (submitted by NLIS)		21.10	21.50
Planning History Search - back to 1994		21.10	21.50
Planning History Search - back to 1948		47.40	48.25

	CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
CAR PARKS AND PSV PARKING		
Hunstanton		
Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day		
CENTRAL CAR PARK		
Inclusive between 8am and 5pm		
Pay and Display Up to 1 Hour	1.80	1.80
Pay and Display Up to 2 hours	2.80	2.80
Pay and Display Up to 3 hours	2.80	3.50
Pay and Display Up to 5 hours	4.70	4.70
Holiday Rover (Weekly)	20.40	20.40
Seniors – Hunstanton Resident (Annual)	40.80	40.80
Inclusive between 5pm and 9am	2.00	2.00
VALENTINE ROAD CAR PARK		
Pay and Display Up to 30 minutes	1.10	1.10
Pay and Display Up to 1 Hour	1.80	1.80
Pay and Display Up to 2 hours	2.80	2.80
Pay and Display Up to 3 hours	2.80	3.50
All day before 10.00am	1.00	1.00
All day after 10.00am	2.80	2.80
Inclusive between 5pm and 9am	2.00	2.00
NORTH PROMENADE		
1st September to 30th June including Bank Holidays except Christmas Day		
Inclusive between 8am and 5pm		
Pay and Display Up to 2 hours	4.00	4.00
Pay and Display Up to 4 hours	5.50	5.50
All day - (valid until 8am the following day)	7.20	7.20
Inclusive between 5pm and 9am	2.00	2.00
1st July to 31st August including Bank Holidays		
Inclusive between 8am and 5pm		
Pay and Display Up to 2 hours	4.00	4.00
Pay and Display Up to 4 hours	5.50	5.50
All day - (valid until 8am the following day)	7.70	7.70
Inclusive between 5pm and 9am	2.00	2.00
Coach Parking		
1st September to 30th June including Bank Holidays		
Up to 2 hours	4.00	4.00
Over 2 hours until 18:00	7.20	7.20
1st July to 31st August including Bank Holidays		
Up to 2 hours	4.00	4.00
All day	7.70	7.70
The Green, Hunstanton - Motorcycles		
	1.00	1.00
PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st September to 30th June including Bank Holidays except Christmas Day		
Inclusive between 8am and 5pm		
Up to 1 hour	2.00	2.00
Up to 2 hours	4.00	4.00
Up to 3 hours	4.00	5.00
All day - (valid until 8am the following day)	6.00	6.00
Inclusive between 5pm and 9am	2.00	2.00
PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st July to 31st September including Bank Holidays except Christmas Day		
Inclusive between 8am and 5pm		
Up to 1 hour	2.00	2.00
Up to 2 hours	4.00	4.00
Up to 3 hours	4.00	5.00
All day - (valid until 8am the following day)	7.00	7.00
Inclusive between 5pm and 9am	2.00	2.00
Season Tickets		
Six months (unreserved)	155.00	155.00
Twelve months (unreserved)	220.00	220.00
Reserved Twelve months	350.00	350.00

CAR PARKS AND PSV PARKING

PROPOSED
CHARGE
2019/20
£

HEACHAM (Seasonal)

Charges apply from 1st March to 30th June and 1st September to 31st October, including Bank Holidays, Inclusive between 8am and 5pm

Up to 1 hour		2.00	2.00
Up to 2 hours		4.00	4.00
Up to 3 hours	*Previously 3rd hour given free of charge.	4.00	5.00
Daily - all day		6.00	6.00
Inclusive between 5pm and 9am		2.00	2.00

Charges apply from 1st July to 31st August including Bank Holidays. Inclusive between 8am and 5pm

Up to 1 hour		2.00	2.00
Up to 2 hours		4.00	4.00
Up to 3 hours	*Previously 3rd hour given free of charge.	4.00	5.00
Daily - all day		7.00	7.00
Inclusive between 6pm and 8am		2.00	2.00

Season ticket - Seniors
Season ticket - resident
Season ticket - non resident
Season ticket - Beach Hut Resident

	39.20	39.20
	52.80	52.80
	104.00	104.00
	44.80	44.80

KING'S LYNN

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

Charges apply 24 hours a day

Inclusive between 8am and 5pm

Short Term

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)		1.10	1.10
Up to 1 hour		1.80	1.80
Up to 2 hours		2.80	2.80
Up to 3 hours	*Previously 3rd hour given free of charge.	2.80	3.50
Up to 5 hours		4.70	4.70

Inclusive between 5pm and 9 am

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)		1.10	1.10
Up to 1 hour		1.80	1.80
Over 1hrs until 9am		2.00	2.00

Long Term

All Day before 10am		2.80	2.80
All Day after 10am		3.60	3.60
Boal Quay all day		2.70	2.70
Inclusive between 5pm and 9am		2.00	2.00

Season Tickets

Monthly		40.00	40.00
Annual		400.00	400.00

MULTI-STOREY ST JAMES

Inclusive between 8am and 5pm

Up to 1 hour		1.80	1.80
Up to 2 hours		2.80	2.80
Up to 3 hours	*Previously 3rd hour given free of charge.	2.80	3.50
Up to 4 hours		4.00	4.00
Up to 5 hours		4.70	4.70
Up to 6 hours		5.90	5.90
Up to 7 hours		7.10	7.10
Up to 8 hours		8.30	8.30
Up to 9 hours		9.50	9.50
Up to 10 hours		10.70	10.70
Up to 11 hours		11.90	11.90
Lost ticket		12.00	12.00
Season Ticket		800.00	800.00

Inclusive between 5pm and 9am

Up to 1 hour		1.80	1.80
Over 1hrs until 9am		2.00	2.00

Season Ticket - Annual- weekdays Monday-Friday (max 50)

	800.00	800.00
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Penalty Charge Notices

Payment within 14 days	range of charges depending on level of contravention	25.00 to 35.00	25.00 to 35.00
Payment after 14 days	range of charges depending on level of contravention	50.00 to 70.00	50.00 to 70.00

Other Charges

Public Service Vehicle (Bus Station Pay and Display)		2.00	2.00
Contract Parking Bay (per annum)		800.00	800.00

CEMETERIES - 01553 630533**King's Lynn and Hunstanton**

	CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
Interment fee-(Age 18+)	923.65	940
For cremated remains	108.85	111
Interment in walled grave or vault (exc construction cost)	1,615.35	1,643
Disinterment - of earthen burial (Adult)	1,588.00	2,000
Disinterment - of earthen burial (Child)	283.95	POA
Disinterment - of cremated remains	224.00	228

Walpole St Andrew, Marshland Smeeth and Upwell

Interment fee (Age 18+) (additional grave digging fees may apply)	627.80	639
For cremated remains	87.80	90
Interment in walled grave or vault (exc construction cost)	1,340.85	1,364
Disinterment - of earthen burial (Adult)	1,588.00	2,000
Disinterment - of earthen burial (Child)	283.95	POA
Disinterment - of cremated remains	224.00	228

All Cemeteries**Purchase of exclusive right of burial**

In child's grave up to 4'6" x 3'	196.60	200
In earthen grave up to 9' x 4'	628.85	640
In walled grave/vault up to 9' x 4'	902.35	918
In cremation plot 2' x 2'	120.40	123

Right to erect memorial

New headstone up to 4' high	278.75	284
New headstone 4' to 6' high	573.65	584
New headstone over 6' high	1,121.60	1,141
New headstone under 2'6" on child's grave	120.40	123
Memorial kerb set on child's grave	218.20	222
Memorial kerb set on adults grave	656.65	668
Cremation tablet set level with ground	137.20	140
Additional inscription after first	191.40	195
Transfer of Grave Ownership	56.30	58

Refundable Deposit for Disabled Vehicle Access to Gayton Road Cemetery

22.10	23
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All cemetery charges are increased by 100% for persons who at the time of death lived outside the area of the Borough Council, unless the deceased had lived outside the Borough for less than 5 years immediately before death then the normal charges shall apply. For burials outside of normal working hours, other than for religious reasons, the above fees are increased by 75%.

CREMATORIUM**Kings Lynn - 01553 630533**

	CHARGE 2019/20	PROPOSED CHARGE 2020/21
	£	£
Cremation fee(Age 18+) - Monday-Friday	785.40	799
Cremation fee (Age 18+) - Saturday	1,114.10	1,134
Cremation fee (Age 18+) - Sunday	1,423.35	1,448
Cremation without service (direct)	500.00	500
Cremation of body parts	98.40	100

Miscellaneous Charges:

Use of chapel for memorial service	162.80	166
Provide Music for Memorial Service	28.15	29
Provide Funeral Music	28.15	29
Provision of Crematorium Bearer (Subject to Availability)		25
Universal Urn	39.40	40
Pentney Urn	50.60	52
Terrington Urn	50.60	52
Holkham Keepsake Heart	53.25	55
Oxborough Keepsake Urn (Patterned)	26.60	28
Houghton Keepsake Urn (Plain)	27.65	28
Winch Casket (Plain)	56.20	58
Norfolk Casket	50.50	58
	<i>NEW</i>	
Certified extract from Register of Cremations	33.70	15
Interment of cremated remains (local)	73.65	75
Interment of cremated remains (from elsewhere)	157.10	160
Disinterment of cremated remains	224.05	228
Strewing of cremated remains from elsewhere	67.30	69
Application to witness	43.50	45

Book of Remembrance:

2 lines	48.55	50
5 lines	102.80	105
Additional lines above 5		20
5 lines with emblem	180.55	184
Additional lines above 5		25

Remembrance Cards:

2 lines	53.95	55
5 lines	109.35	112
8 lines	169.70	173
11 lines	224.65	229
14 lines	279.15	284
5 lines with emblem	185.85	190
8 lines with emblem	251.90	257
11 lines with emblem	306.90	313
14 lines with emblem	367.00	374

CREMATORIUM Continued

Personal Books of Remembrance

	CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
2 lines	64.80	66
5 lines	120.40	123
8 lines	180.65	184
11 lines	235.50	240
14 lines	291.35	297
5 lines with emblem	197.10	200
8 lines with emblem	263.15	268
11 lines with emblem	318.25	234
14 lines with emblem	378.55	285

Personal Books of Remembrance (additional inscription)

2 lines	48.75	50
5 lines	106.70	109
8 lines	168.25	172
11 lines	224.65	229
14 lines	280.35	286
5 lines with emblem	185.25	189
8 lines with emblem	252.50	257
11 lines with emblem	308.85	315
14 lines with emblem	370.40	377

Memorial tree - per year

Memorial Conifer	48.75	50
Memorial Tree	70.25	72
Bronze single plate 6" x 4"	175.40	179
Bronze Double inscription plate 6" x 5"	213.60	218
Bronze Photo Plate 6" x 4" [one photo]	218.85	223
Bronze Photo Plate 6" x 5" [two photos]	312.00	318

Memorial shrub - per year

Aluminium single plate 5" x 3"	38.30	40
Aluminium Double inscription plate 5" x 4"	112.05	114
Aluminium Photo single plate 5" x 3"	161.20	164
Aluminium Photo Double inscription plate 5" x 4"	202.05	206
	251.10	256

6" Kerb plate lease per year

	16.30	17
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12" Kerb plate lease per year

	32.55	34
Bronze Plate 6" x 3.75"	109.35	112
Bronze Plate 12" x 3.75"	196.80	201
Bronze Photo Plate 6" x 3.75"	224.65	229
Bronze Photo Plate 12" x 3.75" [one photo]	312.00	318
Bronze Photo Plate 12" x 3.75" [two photos]	399.45	407

Memorial Seat - per year

Brass single plate 6" x 2"	124.50	127
Brass single plate 6" x 2"	158.60	162
Brass double plate 9" x 2"	180.65	184
Refurbish inscription plate	49.25	50

Columbarium:

Lease of vault per year	70.25	72
- Purchase of tablet		
- Up to 70 letters of inscription		
- Each additional letter		
- Border on tablet		
- Design on tablet		
- Enamel photograph on tablet		
- Frame to photograph		
- Cross on tablet		
Regild letter (each)	3.40	3.5

Please contact Mintlyn Crematorium for a quote for these items

Environmental surcharge on adult cremation

	58.35	60
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		CHARGE 2019/20 £	PROPOSED CHARGE 2020/21 £
SHIP SANITATION CERTIFICATE			
Gross Tonnage:			
Up to 1,000	<i>Set nationally</i>	95.00	100.00
1,001 - 3,000	<i>Set nationally</i>	130.00	135.00
3,001 - 10,000	<i>Set nationally</i>	200.00	205.00
10,001 - 20,000	<i>Set nationally</i>	255.00	265.00
20,001 - 30,000	<i>Set nationally</i>	330.00	340.00
Over 30,000	<i>Set nationally</i>	390.00	400.00
STRAY DOG RECOVERY			
Recovery Charge (including Statutory Charge)		79.50	81.00
Kennelling Fee - per day or part thereof		9.50	9.70
EXPORT CERTIFICATE			
Shellfish / Canned Food / Colouring Matter		65.40	66.50
PLUS Officer time on site	Minimum charge for taking the sample for the first hour per hour	58.50	58.50
FOOD			
Surrender Certificate			
Issue of certificate		36.05	36.65
PLUS Officer time on site - per hour or part thereof - minimum 15 minutes		36.05	36.65
PLUS any costs incurred in removal and destruction of goods			
Safer Food, Better Business (includes postage)		10.00	10.20
TRAINING COURSES			
Hygiene Course - Level 2 (per person)		49.50	50.50
Hygiene Course - Level 3 - NO LONGER PROVIDED			
Health and Safety at Work Course - Level 2 (per person)		49.50	50.50
SAMPLING (these charges have VAT included)			
Food Sample	Minimum charge for taking the sample for the first hour	58.50	59.50
	per hour thereafter minimum 15 minutes	43.50	44.00
Swimming Pool Waters	First sample	58.50	59.50
	Subsequent samples taken on same day	43.50	44.00
	Re samples <i>Increased to include VAT</i>	58.50	59.50
Environmental sampling	Minimum charge for taking the sample for the first hour	58.50	59.50
	per hour thereafter minimum 15 minutes	43.50	44.00
Cryptosporidium	Minimum charge for taking the sample for the first hour	58.50	59.50
	per hour thereafter minimum 15 minutes	43.50	44.00
Legionella	Minimum charge for taking the sample for the first hour	58.50	59.50
	per hour thereafter minimum 15 minutes	43.50	44.00
Private Water Sampling (all costs INCLUDE VAT)			
Risk Assessment	Single Private Dwelling	96.00	97.50
	Small Supplies	120.00	122.00
	Large / Commercial Supplies	180.00	183.00
Sampling	Small Supply / Single Dwelling	50.00	33.00
	Large / Commercial Supplies (per visit PLUS analysis costs)	60.00	33.00
Investigation	Carried out in the event of test failure, but can be substituted by risk assessment	100.00	100.00
Authorisation	Application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out	100.00	100.00
Miscellaneous Sample and Analysis	For taking the sample for the first hour (plus analysis costs)	33.00	33.00
	per hour thereafter minimum 15 minutes	20.00	20.00
ENVIRONMENTAL SEARCH			
Commercial Environmental Enquiry Fee (per hour)		31.00	31.50

STREET TRADING – KING'S LYNN

Daily Consent Fee

13.00

13.00

Licence for Tables and Chairs on Highway – Original

391.00

391.00

Renewal

132.00

132.00

SCRAP METAL

Scrap Metal Collectors (3 year licence)

162.00

162.00

Scrap Metal Site (3 year licence)

232.00

232.00

SEX ESTABLISHMENTS

Sex Establishments (Grant)

£1,247.00 refunded if no hearing required

1,694.50

1,694.50

Sex Establishments (Renewal)

£1,247.00 refunded if no hearing required

1,648.50

1,648.50

Sex Establishments (Transfer)

£1,247.00 refunded if no hearing required

1,306.00

1,306.00

Sex Establishments (Variation)

£1,247.00 refunded if no hearing required

1,349.00

1,349.00

Copy of Sex Establishment licence

10.60

10.60

MISCELLANEOUS LICENCE FEES

Premises Fee to carry out the practice of skin piercing

76.80

76.80

Person Fee to carry out the practice of skin piercing

32.70

32.70

Replacement Certificate

10.00

10.00

Additional copy of the byelaws

10.00

10.00

ANIMAL LICENSING

Licensable Activity	Application Fee		Inspection re-rating & variation fee	Compliance/Enforcement fee (includes additional inspection)			Copy of Licence
	New	Renewal		1 yr	2 yr	3 yr	
Boarding - Cats, Dogs, Home & Day Care	135.00	100.00	110.00	160.00	210.00	260.00	10.50
Boarding as additional activity	40.00	40.00	40.00	50.00	60.00	70.00	
Selling animals as pets	135.00	100.00	110.00	165.00	220.00	270.00	10.50
Pets as additional activity	40.00	40.00	40.00	54.00	68.00	82.00	
Horse Riding	175.00	135.00	150.00	215.00	280.00	350.00	10.50
Riding as additional activity	50.00	50.00	50.00	78.00	106.00	134.00	
Dog Breeding	175.00	120.00	150.00	210.00	270.00	335.00	10.50
Breeding as additional activity	50.00	50.00	50.00	74.00	98.00	122.00	
Exhibition of animals	230.00	200.00	95.00	N/A (3 yr licence - costs already calculated within application fee)			10.50

LICENSING ACT 2003**All Entertainment licence fees are set by Central Government.**

1. Fees for the grant or variation of a premises licences or club premises certificates are based on the non-domestic rateable value as follows:

Rateable Value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and above
Band	A	B	C	D	E

Premises that do not have a rateable value will be placed in Band 'A' except for premises under construction which will be placed in Band 'C'.

2. Each Band attracts a different level of application fee as follows:

Band	A	B	C	D	E
Fee	£100	£190	£315	£450	£635

An application for the grant or variation of a premises licence where the premises is banded in either 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£900	£1,905

3. Exceptionally large premises will attract an additional fee based on the number of people in attendance at any one time. The additional fee will be:

Number in attendance at any one time	Additional Application Fee	Additional Annual Fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

4. Premises will be subject to an annual fee which becomes payable on the anniversary of the grant. The annual fees are as follows:

Band	A	B	C	D	E
Fee	£70	£180	£295	£320	£350

The annual fee where the premise is banded in with 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£640	£1,050

5. Permitted temporary activities, personal licences and miscellaneous:

Application or Notice

	£
Section 25 (theft, loss etc. of premises licence or summary)	10.50
Section 29 (application for a provisional statement where premises being built etc.)	315.00
Section 33 (notification of change of name or address - premises licence)	10.50
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00
Section 42 (application for transfer of premises licence)	23.00
Section 47 (interim authority notice following death etc. of licence holder)	23.00
Section 79 (theft, loss etc of club premises certificate or summary)	10.50
Section 82 (notification of change of name or alteration of rules of club-club premises certificate)	10.50
Section 83(1) or (2) (change of relevant registered address of club)	10.50
Section 100 (temporary event notice)	21.00
Section 110 (theft, loss etc. of temporary event notice)	10.50
Section 117 (application for a grant or renewal of personal licence)	37.00
Section 126 (theft, loss etc. of personal licence)	10.50
Section 127 (duty to notify change of name or address - personal licence)	10.50
Section 178 (right of freeholder etc. to be notified of licensing matters)	21.00

GAMBLING ACT 2005

All Gambling Act 2005 licence fees are set by Central Government.

1. Fees in respect of premises licences issued by this authority are as follows:

<u>Premises Licences</u>	New Grant	Annual Fee	Variation	Transfer	Re-Instatement	Provisional Statement	Change of Circumstances	Copy of Licence
Bingo	2,625.00	750.00	1,312.00	900.00	900.00	2,625.00	37.50	18.75
Adult Gaming Centre (AGC)	1,500.00	750.00	750.00	900.00	900.00	1,500.00	37.50	18.75
Betting (track)	1,875.00	750.00	937.00	712.00	712.00	1,875.00	37.50	18.75
Betting (other than track)	2,250.00	450.00	1,125.00	900.00	900.00	2,250.00	37.50	18.75
Family Entertainment Centre	1,500.00	562.00	750.00	712.00	712.00	1,500.00	37.50	18.75

(Note: The Borough currently has no casinos and will set an appropriate fee if required).

2. Fees in respect of permits issued by this authority are as follows:

<u>Permits/Registration</u>	New Grant (Existing Operator)	New Grant	Renewal	Annual Fee	Variation	Transfer	Change of Name	Copy of permit
Licensed Premises Gaming Machine (1 or 2 machines)	N/A	£ 50.00	N/A	N/A	N/A	N/A	N/A	£ 15.00
Licensed Premises Gaming Machine (3 or more machines)	£ 100.00	£ 150.00	N/A	£ 50.00	£ 100.00	£ 25.00	£ 25.00	£ 15.00
Prize Gaming Permit	N/A	£ 300.00	£ 300.00	N/A	N/A	N/A	£ 25.00	£ 15.00
Unlicensed Family Entertainment Centre	N/A	£ 300.00	£ 300.00	N/A	N/A	N/A	£ 25.00	£ 15.00
Club Gaming Permit	N/A	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Club Gaming Machine Permit	£ 100.00	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Club Gaming Machine Permit (Fast-track i.e. CPC Holder)	£ 100.00	£ 100.00	N/A	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Small Society Lottery	N/A	£ 40.00	N/A	£ 20.00	N/A	N/A	N/A	£ 15.00

	CHARGE 2019/20	PROPOSED CHARGE 2020/21
	£	£
COMBINED DRIVER		
New Grant - 1 year	74.00	74.00
Renewal - 1 year	67.00	67.00
New Grant - 3 year	125.00	125.00
Renewal - 3 year	118.00	118.00
HACKNEY CARRIAGE (Saloon)		
New Grant	124.00	124.00
Renewal	109.00	109.00
Temporary (insurance cover)	62.00	62.00
HACKNEY CARRIAGE (Wheelchair)		
New Grant	133.00	133.00
Renewal	115.00	115.00
Temporary (insurance cover)	66.50	66.50
PRIVATE HIRE VEHICLE	118.00	118.00
New Grant	104.00	104.00
Renewal	59.00	59.00
Temporary (insurance cover)		
SPECIAL EVENT VEHICLE		
New Grant	123.00	123.00
Renewal	104.00	104.00
Temporary (insurance cover)	61.50	61.50
PRIVATE HIRE OPERATOR (1 vehicle)		
New Grant - 1 year	97.00	97.00
Renewal - 1 year	87.00	87.00
New Grant - 5 year	180.00	180.00
Renewal - 5 year	175.00	175.00
PRIVATE HIRE OPERATOR (2-10 vehicles)		
New Grant - 1 year	123.00	123.00
Renewal - 1 year	113.00	113.00
New Grant - 5 year	265.00	265.00
Renewal - 5 year	260.00	260.00
PRIVATE HIRE OPERATOR (11-20 vehicles)		
New Grant - 1 year	138.00	138.00
Renewal - 1 year	131.00	131.00
New Grant - 5 year	405.00	405.00
Renewal - 5 year	400.00	400.00
PRIVATE HIRE OPERATOR (20+ vehicles)		
New Grant - 1 year	159.00	159.00
Renewal - 1 year	152.00	152.00
New Grant - 5 year	777.00	777.00
Renewal - 5 year	772.00	772.00
MISCELLANEOUS FEES		
Licence Plate (non refundable)	15.00	15.00
Disclosure and Barring Service Application	55.00	55.00
Replacement Vehicle Licence (lost, damaged, change of name/address etc)	5.50	5.50
Replacement Vehicle Window Licence (lost, damaged etc)	5.00	5.00
Replacement Driver's (paper) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Driver's (card) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Operator's Licence	5.50	5.50
Vehicle Transfer	27.50	27.50
Change of Name/Address	10.50	10.50
Knowledge Test	36.00	36.00
Private Hire Door Sticker	19.00	19.00